

**APPLICATION FOR MASTER'S
DEGREE CERTIFICATE**

POSGRADUATE SCHOOL

PERSONAL DETAILS

DNI/Passport/NIE	Surname(s)	Name(s)
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NOTIFICATIONS

Email:
The email address indicated must be the same included at the applicant file. If not, attach at the application form a copy for both sides of the DNI/Passport/NIE. Besides, at the email that you send the application form, indicate in an explicit form that you want to change the email address at your file.

APPLICATION DETAILS

Title of Master's Degree	Code
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DOCUMENTATION TO SUBMIT

Up-to-date photocopy and legible photocopy of identity card (for Spanish citizens), passport or NIE (in case of foreigners) Proof of payment

REDUCTIONS AND EXEMPTIONS: If you are a beneficiary of one of the reductions/exemptions listed below, it will be applied automatically as long as your file is up to date. Otherwise, before proceeding, please send the documentation justifying the reduction/exemption to: secalum.posgrado@uah.es

Large family general category	Large family special category	Victim of terrorism
Disability	Victim of gender violence	
Participant in international peace and security operations	Recipient of minimum living income	

- 1- Data must be typed in capital letters. Handwritten applications with amendments and/or erasures will not be accepted.
- 2- Save and attach to an email addressed to: secalum.posgrado@uah.es

VERY IMPORTANT: If you meet the requirements, the procedure for processing the diploma will begin. If not, the procedure will be stopped until you meet the requirements.

Do not forget to sign the application form

Place, date and signature of the applicant

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INFORMATION FOR PERSONAL DATA PROTECTION

The personal data collected will be processed by the UAH with the aim of managing the academic records of their students and give them access to the derived university services, as well as for statistical purposes. The legal basis for the processing of your personal data lies on the execution of their pre-registration and/or registration and on the legal obligation of the University in educational matters. These data will not be disclosed or transferred to third parties except when legally authorized and will be held only for as long as it is necessary for the implementation of the tasks described and for the compliance of legal obligations. The entity responsible for the data processing is the General Secretary of the University of Alcalá, before whom you can exercise your rights by sending a letter addressed to the Data Protection Officer (Colegio de San Ildefonso, Plaza de San Diego, s/n. 28801 Alcalá de Henares. Madrid) or sending an email (protecciondedatos@uah.es), attaching a copy of the DNI or equivalent. In case of conflict, you will be able to ask for redress before the Spanish Agency for Data Protection. For more detailed information you can consult the [University's Privacy Policy](#)